



# Melbourne Flight Training Pty Ltd

70 Bundora Parade, Moorabbin Airport, Mentone 3194, Australia  
MFT Enrolment Office Ph: +61 3 95881747 (School Direct)  
CRICOS Provider Number: 02844F RTO Number: 22508  
Email: [ism@auspta.com.au](mailto:ism@auspta.com.au) or [info@mft.edu.au](mailto:info@mft.edu.au)

## ENROLMENT APPLICATION – INTERNATIONAL

### PERSONAL DETAILS (PLEASE READ TERMS & CONDITIONS OVERLEAF)

#### 1. Name of Applicant

Mr  Mrs  Miss  Ms

Family Name or Surname

Given Name

Preferred Name

#### 2. Applicant's Address

#### 3. Emergency Contact 1

Mr  Mrs  Miss  Ms

Name

Emergency Contact Mobile

Emergency Contact Home / Business No.

Relationship

#### 4. Emergency Contact 2

Mr  Mrs  Miss  Ms

Name

Emergency Contact Mobile

Emergency Contact Home / Business No.

Relationship

#### 5. Applicant's Home Telephone No.

#### 6. Applicant's Mobile No.

#### 7. Applicant's Age

Are you over 18 years old?

Yes  No

#### 8. Applicant's Date of Birth (DD/MM/YY)

#### 9. Sex (M/F)

#### 10. Email Address

#### 11. Country of Citizenship

#### 12. Country of Birth

#### 13. Passport or Travel Document No. (Attach copy)

#### 14. Expiry Date

D M Y

#### 15. Telephone No. in Australia (if known)

Area Code

Telephone No

#### 16. Residential Address in Australia (if known)

### COURSE DETAILS

I intend to study

- 092714D** Diploma of Aviation (Commercial Pilot Licence – Aeroplane) (60 Weeks)
- 092715C** Diploma of Aviation (Instrument Rating) (68 Weeks)

Intended Start Date \_\_\_\_\_ (You should allow 4-6 weeks for your Visa Application to be processed)

I understand the information provided on this application form may be made available to Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code.

Do you intend to claim recognition of prior learning towards this course?  Yes  No



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FEES/PAYMENT DETAILS (Fee Calculation)		DECLARATION
	AUD\$	I have read and accept the conditions of enrolment including the cancellation and refund policy of the School. Signature _____ Date _____
Course Application Fee	\$ 1,500.00	
Tuition	(charged in arrears)	
Additional Costs (eg. Uniform, Charts)	(student purchase as needed)	
Other (eg. Health Cover)	(not paid to / by MFT)	
<b>TOTAL</b>	<b>\$ 1,500.00</b>	

## TERMS & CONDITIONS

### APPLICATION FEE FOR COURSES

Melbourne Flight Training Pty Ltd charges overseas applicants a non-refundable AUD\$1,500.00 course application fee.

### TUITION FEES

Tuition fees are charged in arrears and cover the charges for tuition administration. Prices may change without notice.

Tuition fees DO NOT cover the charges for course registration fee for vocational courses, accommodation, living expenses, textbooks, uniforms, stationery, equipment, and external examinations.

Due date - Tuition fees for vocational courses must be paid within one week **after** invoicing. If not, a late fee of 2% per week may be charged and students may lose their place in the course.

### FEE REFUND

Due to the fact that no monies are paid in advance a refund policy is not required.

There would only be a refund on payments made for services not supplied and this would be payable within two weeks. There would be no refund if a student withdraws from a course.

### ENGLISH LANGUAGE PROFICIENCY & MINIMUM SCORES

To gain admission into course students must demonstrate English language proficiency by satisfactory completion of the CASA English Assessment. Students must show certified proof of their proficiency or proof of having passed an English Language of a minimum IELTS 6.0 or equivalent.

### ACADEMIC QUALIFICATIONS & RECOGNITION OF PRIOR LEARNING

Melbourne Flight Training offers courses at different levels. Different academic qualifications are required for each level. For more course information details see the relevant course outline. Enrolling students can apply for recognition of prior learning (RPL). Note that a shortening of overall course duration does not change the requirement for students to be enrolled in full-time study. We can arrange a test to confirm your skills if paperwork is absent.

### ARRIVAL AND ORIENTATION

Students are required to arrive prior to course commencement for enrolment and orientation.

### ATTENDANCE/ACADEMIC PERFORMANCE

Regular attendance is a requirement for all students. All overseas students must attend a minimum of 20hours of classes per week to qualify for a certificate and meet student visa regulations. If students do not make satisfactory academic progress they may not be allowed to continue or to re-enrol.

## HOW TO APPLY:

### \*\*\*READ THIS INFORMATION CAREFULLY\*\*\*

Choose a course and check the course flyer for English and academic entry requirements.

After reading the Terms & Conditions and the Student Handbook supplied with this Enrolment Application form, complete the Enrolment Application on the previous page.

Ensure you follow the steps in the Student Handbook (part 23. 'Enrolment') including providing the following to MFT:

- a completed and signed Enrolment Application form
- a copy of your IELTS results (minimum 6.0)
- a copy of your passport photo page
- signed copy of last page of Student Handbook
- payment of AUD\$1,500 course application fee

Return your Enrolment Application and the necessary documents

to: Melbourne Flight Training Pty Ltd  
70 Bundora Parade, Moorabbin Airport  
Victoria Australia 3194

or: [ism@auspta.com.au](mailto:ism@auspta.com.au)

We will then forward further documentation to you for you to complete including a Letter of Offer, an Enrolment Agreement and a Payment in Arrears Form. Once these are completed and returned to us you will be issued with a Confirmation of Enrolment (CoE) which you will need in order to apply for your student visa.

### PAYMENT

The course application fee should be forwarded by bank transfer to:

Account Name: Melbourne Flight Training Pty Ltd  
Bank Name: ANZ  
Branch Number: 013-483  
Account Number: 3024 97315  
Swift Code: ANZ BAU3M

\* **Important:** If you do send an Electronic Funds Transfer (EFT), please inform us so that we can confirm the arrival of your deposit with our bank.

The course registration fee must otherwise be paid in the form of a bank draft or bank cheque, and made payable to Melbourne Flight Training Pty Ltd. Melbourne Flight Training Pty Ltd is not responsible for any monies paid to an agent or third party.

### DECLARATION

I have fully read and understood these Terms and Conditions and agree to abide by the same.

Signature of Student: \_\_\_\_\_

Date: \_\_\_\_\_



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### Enrolment Questionnaire

Melbourne Flight Training Pty Ltd wants to make sure that the course you are enrolling in is the correct course for you. Please submit answers to the following questions so the CFI can make that assessment.

1. Are you transferring from another course within Australia?
2. If yes, how long have you been enrolled in this course? If no, go to Question 7.
3. Name of the course you are currently enrolled in?
4. Date of current course commencement?
5. Reason for leaving?
6. Will you require a letter of release from your current course? (Applicable if you have been enrolled for less than 6 months).
7. Why do you wish to enrol in this course?
8. What are your future employment plans?
9. How do you propose to finance (pay for) your stay and studies?
10. Give us some detail on your work and study history.